

Dollar Point Association
Board of Directors Meeting
170 Observation, Tahoe City
Dollar Point Pool Area
September 11, 2020 at 9:30 AM by Zoom
Members may listen but not participate

Final Minutes

CALLED TO ORDER BY - President John Casaudoumecq at 9:34 AM.

Directors Present: Mark Swoboda, Pamela Galy (phone), Jim Kelly, Scott Rodda, and Pat Tweedy.

Member absent: Dave Manovich

Staff Present: Association Manager – Jeffrey Lauer, Assistant Manager – Cailin Jope.

Members Present: Lyle Martin, Nate Walker, Rick Schmitt, Virginia Wright, Lynn Thompson, Debbie, Stuart Batchelor (10:04AM), and Mike (10:42AM)

Acknowledge and record any email actions:

1. Approval of final draft minutes from August 24, 2020 board meeting. Moved, seconded, and approved.
2. Approval of bark landscaping on August 12, 2020 at 7:19PM. Acknowledged and recorded. Noted that action included. It was noted that the bark would be applied next spring.

1. Management Report

Jeffrey confirmed that a walkthrough has been scheduled with Browning Reserve for Wednesday, 9/16/2020, and that all staff are safe and healthy from the recent COVID-19 scare. Jeffrey also reported he had facilitated a meeting of the Ad Hoc Access Meeting. Cailin reported that the pool is anticipated to close 9/30/2020, weather providing, and that the new pool capacity is 10 people at one time and the lot hours have been increased to 15 hours per week for the remainder of this season. Member Swoboda suggested that Jeffrey follow a standard format/outline for his reports, so the Board receives a briefing on the entire operation each meeting. The Board concurred with this suggestion

2. Overview of Operations

a. **Staffing and Personnel:** John stated that the main duties of the management team are to 1) Recruit, hire, train, and manage staff. 2) Financial responsibilities including budget, payment of staff, member dues, renter, and member income. 3) The management and maintenance of all facilities. 4) Handle all administrative responsibilities, particularly mailings, gate cards, and member information. 5) To advise and receive help from committees.

b. **Roles and Responsibilities:** Pat expanded on the management duties and how they pertain towards the Rules and Responsibilities that have been set in place by the Board. She recommends the Board receive a monthly management report if there is not a Board meeting that month. Pat noted that the Board approves all bids. She also noted the Board had 2 required communications/actions to the members: 1) Forward the budget to the members by the end of November, and 2) hold an annual meeting the end of July

c. **DPA Hours of Operation:** Mark suggested there be set hours that are explicitly explained to members on when facilities are open and close for the season as well as daily access with the use of the gate card.

d. **Budget and Spending:** Scott briefly went over the budget, explained that the two main areas that are overbudget are Insurance and Legal.(See attached summary of budget and expenses to date.) 2021 budget will need to be approved and mailed to the membership by 11/30/2020. Scott hopes to have it approved at the next Board meeting.

e. **Dollar Point Entrance:** Pamela is working with engineers on the entrance and is currently working with Placer County to see if any money will be contributed since land is public. Replacing the current entrance is complicated because the County owns the land the current sign is on, the water and power for the entrance are on property owned by two private parties, one of which is a member of DPA.

3. Next Meeting

The next Board meeting will be on October 12, 2020 at 9:00AM

A motion was made to adjourn, the motion was seconded, the motion passed.

The meeting was adjourned at 11:08 AM.