

Dollar Point Association
Access Control Committee Meeting
Dollar Hill Professional Building
3000 North Lake Blvd., Suite 4, Tahoe City, CA
November 16, 2018 9:00AM
Agenda & Meeting Minutes

Purpose of meeting:

- 1) Confirm/tweak mission of the committee for use with our member community
- 2) To get clear understanding of DPA's authority to regulate members actions
- 3) Familiarize ourselves with other organizations approach to "access control"
- 4) Begin consensus building of Rules and Regulations (including defining of terms) as it relates to DPA's access control

Agenda:

Review the agenda and make any revisions (5 minutes)

Review and discuss mission (10 minutes)

"To optimize the membership's enjoyment of DPA's facilities by allowing access to the Beach, Pool and Tennis Courts only by members and their guests."

Dean Headley – Differences between CID's and Dollar Point Association (15 minutes)

- What we can and can't do

Benchmarking interviews – Individual takeaways and questions from the committee (30 minutes)

Defining terms and rules of access – Let's get started! (50 minutes)

Wrap-up meeting (10 minutes)

- Make assignments and identify deliverables
- Do we need anyone else on the committee?
- Set next meeting time

Meeting Minutes

1. Will Cogswell, Access Control Committee Director, called the meeting to order at 9:00am. Committee Members present were Board Members: Will Cogswell, Pat Cala, Debbie Nicholson, and Steve Owles. Dean Headley, Legal Counsel was also present. Additional Board Members in attendance by phone were: Pat Tweedy, Dave Manovich, and John Casaudoumecq. Sara Barnes, Association Manager, took minutes of the meeting.
2. Will reviewed the agenda with the group and no changes were requested.
3. There was a discussion about the mission statement established at the previous Committee meeting. There was general agreement that the mission statement should be shared with the membership in the next newsletter, and it was suggested that the word “Guest” could be misinterpreted by the membership. “Guest” specifically has not been defined by the committee at this point. It was suggested by a committee member to revise the mission statement to the following: *“To optimize the membership’s enjoyment of DPA’s facilities by controlling access to the beach, pool, and tennis courts”*. After a lengthy discussion, it was agreed that this would be the revised mission statement.
4. Dean Headley, Legal Counsel, provided the Committee with clarification on CID Associations vs Dollar Point Association (a non-CID Association). He noted that while DPA is not a CID, many associations are and from a legal perspective would likely be comparable in court cases. He also noted that DPA does not have CC&R’s and that CC&R’s generally carry a presumption of reasonableness while Rules & Regulations often do not.
5. Each Committee member shared an overview of their discoveries and takeaways from interviewing other clubs and associations. It is with understanding that the organizations interviewed are likely not exactly like DPA, but that there may be comparable components and valuable insight in one or more categories with regards to access control. It was noted that by interviewing these other organizations, the Committee is showing due diligence by doing additional research.
6. The next task of the Committee will be to identify the rules of access to the facilities. The Committee began by identifying the different types of users who access the facilities and the following list was created:
 - Members
 - Accompanied Guest(s)
 - Unaccompanied Guest(s)
 - Family
 - Workers
 - Renter(s)
 - Long-Term Renter(s)
 - Other Association-approved users
 - Poacher(s)

It was agreed upon, that due to time constraints, Will, Dave, and Sara would create an initial list of definitions for each of the user-types to distribute to the committee for input.

7. The next meeting date will be determined by email using Doodle Poll.