

Dollar Point Association
Board of Director's Meeting
Dollar Hill Professional Building
3000 North Lake Blvd., Suite 4, Tahoe City, CA
July 17, 2013
Final Minutes

1. Call Meeting to Order

President Andy Schaefer called the meeting to order at 10:10 AM. A quorum was established. Board members present were Andy Schaefer, Steve Snow, Mitch Packard, and Carol Wilmar. Doug Greenwood arrived at 10:20 AM. Director absent was Lynn Thompson. Also present were Dean Headley, Legal Counsel, and Debbie Wolf, Office Manager, who took the minutes. Kerry Bannon, Recreation Supervisor, arrived at 10:25 AM. There were no e-mail actions to ratify.

2. Approval of Draft Minutes from June 18, 2013 Meeting

It was moved by Mitch Packard and seconded by Carol Wilmar to approve the June 18, 2013 minutes as amended. Motion carried unanimously 4-0. Doug was not yet present.

3. Brief Summary of Actions since May 2, 2013 Meeting

a. Expenditures

The Board was provided a printed list of all expenditures since the last meeting.

b. Beach/women's/men's bathrooms

Steve explained that the sewer line was completely clogged up and it was necessary to call Roto Rooter out to the beach on the 4th of July. Carol mentioned that Bard initially attempted to clear the line but was unsuccessful. Jorge completed the job by replacing the overflow valve. A porto-potty was suggested for the beach next year on the 4th of July.

4. Dollar Point Entry Proposal

Mitch reported on his conversation with the Kelly's concerning their entryway proposal and informed the Board they requested a table at the AGM to present the proposal to the members. Jean-Marie has sent a letter to some of the Association members for a second fundraiser. Carol mentioned lots of options have not been presented yet, and also suggested a survey be sent to the membership. Andy talked about the funded accounts and explained that the funds are earmarked for other projects. After discussion, the Board agreed to the request on the conditions they wait until after the meeting and use the area the Board will use during the meeting and not to be a distraction to the AGM. Andy will draft a statement to read under "Other Business" to explain that the Board has unanimously not approved this proposed project.

It was moved by Steve Snow and seconded by Mitch Packard to inform the Kelly's through Mitch that the Board will give them a place to set up after the business meeting is adjourned. Motion carried unanimously 5-0.

Mitch also reported that Ed Beauchamp looked at the lights again at the entryway. The circuit breakers were turned off on the west side and there is a short in the wiring either underground or behind the cement walls. He will get Ed back one more time to see if there is anything he can do with the electrical system. Mitch also explained that he and Dean will go meet with Placer County officials regarding the entryway.

5. Chinquapin Update

A response from Kathy Payne, the president of the Chinquapin Board of Directors, was distributed. Andy pointed out that some of the information directly contradicted what she had told him in her telephone conversation earlier. This issue is put over to the future when the issue comes up again.

6. Operations Update

a. Insurance Issues

Dean explained the insurance issues concerning liability for various activities on Association property. The insurance company has agreed to amend the policy to remove the liability exclusions as long as there are signed waivers from participants in such activities as such as water aerobics and the tennis social with Tahoe Yacht Club. Dean has provided the waiver form and it is currently in use.

b. Water Aerobics Instructor

Kerry reported that water aerobics is going very well. The instructor has suggested purchasing new sturdy noodles for the classes, and the Board authorized this expenditure. Kerry reported that all participants are signing the waiver agreement.

c. Paddleboard Rack progress

Steve reported that Jorge submitted a drawing that was close to what Steve had in mind for the new rack system. It would be a wood frame with metal poles that would allow the paddleboards to stand up. A different design using steel that would be more durable was discussed. Carol suggested that the more durable design would last through the winter. Steve was authorized to select the design and materials as long as he stays within the expenditure limits established at the previous meeting. An email vote will be initiated for final approval of the specific design and costs.

d. Security at the beach/Vandalism

Kerry reported that the vandalism has not been malicious except for Mike getting his tire slashed while working at the pier. She also mentioned that there were hand prints from tar on the lower tennis courts. A flag was stolen from the pier, and the paddle was stolen from the dinghy. Kerry was asked to document all incidences. Steve suggested reimbursing Mike for his tire expense.

It was moved by Steve Snow and seconded by Mitch Packard to reimburse Mike Shannon \$123.85 to replace his slashed tire. Motion carried unanimously 5-0.

e. Pool area slide safety issues

Andy explained that a homeowner had expressed concern about how hot the metal slide gets in direct sun and to consider warning people and to consider a cover. The Board consensus was it is up to the users of the facilities to be aware of common and usual risks including the effect of direct sun on very hot days.

f. Protocol for card loaning violations

Kerry submitted a protocol for handling card loaning violations. The protocol will become part of the procedure manual.

g. Lake pollution/crawdads

Debbie explained that an email was received from a homeowner's daughter expressing concern about the lake pollution at the DPA beach and the crawdad fishing off the pier. Kerry discussed putting signs on the pier telling homeowners not to leave bait or lines or traps in the water and not to use hooks. She will make it part of the pier attendant's daily duties to encourage people to clean up after the activity. It will be documented in the procedure manual. Andy will write a response to the visitor's concern about lake pollution and the hazards of crawdad fishing off the pier.

h. Approval for Ping Pong Table

Kerry reported the ping pong table is destroyed and should be replaced. It is a very popular activity at the pool. She suggested purchasing a new durable table with a cover and it would be covered at the end of the day by the lifeguards.

It was moved by Mitch Packard and seconded by Steve Snow to purchase the ping pong table and cover as recommended by Kerry Bannon. This expenditure will be paid out of the operating account. Motion carried unanimously 5-0.

7. Update on Pier Project

Steve reported on the three bids he obtained for the pier improvements. After further discussion, Matt Daniels' proposal was recommended by Steve and Mitch. Steve mentioned that the width of the ramp has not been decided yet. He would like to make it ADA compliant but that would change the footprint.

It was moved by Mitch Packard and seconded by Steve Snow to proceed with Matt Daniels' proposal not to exceed \$44,000.00, funds to come out of the capital expenditure account, and subject to TRPA permits. Motion carried unanimously 5-0.

8. Fiscal Issues

a. Buoy Repairs

Steve reported that he, Debbie and Andy met with Brian Fidler yesterday to get a new bid to work with the buoy placement in the spring and removal in the fall. He explained that High Sierra Marine was called back twice this season for incorrect buoy placement, and they identified 6-8 buoy heads that may be suspect and need work in the near future. Currently, there are boats on them. Brian Fidler will provide a bid by the end of this week.

b. Proposals for 2013 from Recreation Supervisors

Doug discussed the internet at the beach and recommended looking into the new lock system next year. In order to make the lock system work, a new internet broadcast is needed, and Doug reported that it would be less expensive to put in a dedicated DSL phone line to provide wireless access to the tennis court area and the beach gate lock, thereby enabling the locking system proposed last year to work. Doug will continue to look into this issue, and it will be removed from the next agenda until further review.

c. Reserve Study Update

The corrected supplement to the reserve study was distributed.

d. Funding source for fence contract

It was moved by Steve Snow and seconded by Carol Wilmar to approve a 50/50 split between the operating and replacement reserve as the funding sources for the fence contract approved at the previous meeting. Motion carried unanimously 5-0.

9. Annual Meeting

a. Procedure for election of candidates

The Board agreed that Carol will introduce the candidates running for election. Kerry Bannon and Dean Headley will tally the final votes. Dean will act as the Inspector of Elections. The committee reports were discussed, and it was noted that the agenda did not list "Other Business" so that item will be added to the final agenda.

b. Bylaws

Andy will provide an explanation to the membership regarding the proposed Bylaws changes.

c. Table concerning entry redesign

This item was discussed earlier in the meeting and reported on under Item #4.

10. Other Business

a. Members' Directory

Andy reported that the last printed directory was done in 2008. Currently, there are problems on the website with the on-line directory, and there are issues that need to be worked out. Debbie explained that the webmaster has not been cooperative. An ad hoc committee will work on these issues and Doug agreed to run the committee.

b. Software to manage images for Office Manager

Andy explained that Debbie does not have any software available to manage images on her computer. Doug agreed to find free software that would not be too complex and get it installed on Debbie's computer.

11. Executive Session

The Board adjourned into Executive Session at 2:20 PM to discuss employee and independent contractor issues.

12. Next Meeting Time and Adjournment

The organizational meeting after the AGM tentatively will be scheduled for August 21, 2013.

It was moved by Carol Wilmar and seconded by Mitch Packard to adjourn the meeting at 3:00 PM.

Motion carried unanimously 5-0.